

Dear Councillor

There will be a meeting of the **Hurst Meadows Management Committee** to be held at 8.00 pm on Thursday 18 October 2018 in the Village Centre, Hurstpierpoint and you are summonsed to attend.

Members of the public have a right and are invited to attend.

Stephen Hoyles CLERK TO THE COUNCIL

AGENDA

- 1. Apologies for Absence and Declarations of Interest:** To receive and accept apologies for absence and to note any declarations of interest.
- 2. Minutes of the meeting of Hurst Meadows Management Committee 16 August 2018:** To receive and adopt the minutes.
- 3. Adjournment for questions from the public:** The Committee is to consider whether to adjourn the Meeting in accordance with Clause 1(d) of Standing Orders, in order to receive questions from members of the public.
- 4. Progress Report No 8:** The Committee is asked to consider the Progress Report. (Ref: *BRIEFING NOTE Parkland Management Committee – Progress Report No 8 11 October 2018 ATTACHED*)
RECOMMENDATION: The progress report No 8 is noted.
- 5. Buckwilly Field (Highfield Drive meadows) – additional planting:** Further to the decision of the Committee at its meeting 16 August 2018 (Minute PA18/020) a meeting took place 21 September 2018 with a resident representing some residents of Layton Fields, the new development backing on to Buckwilly Field. The residents oppose the proposed planting as it would impede their views out of their gardens. The point has been made that the proposals were in line with the planning permission, including the Rydon Homes' plan of 2014, before the house were built. The Committee is therefore now asked to consider whether a compromise layout might be acceptable, whereby some planting of trees is retained, but the hedgerows limited. (REF: *Buckwilly Field planting sketch v2 - 10 October 2018 ATTACHED; Extract Rydon Homes Design and Access Statement Apr 2014 ATTACHED*)
- 6. Wilderness and Tilleys Copse Woodland acquisition:** The Council has authorised (27 September 2018) and the Chairman and VC have signed the transfer documents and the transfer process is in hand. The next stage would be to install fencing and access points, as agreed by the Committee at its meeting 16 August 2018. A risk assessment would also be undertaken to identify any trees or areas requiring remedial work.
- 7. Hurst Meadows Income/Expenditure :** The Committee is asked to note the record of income and expenditure for Hurst Meadows. (REF: *Inc Exp Schedule 11 October 2018 ATTACHED*)
- 8. Marchants Close boardwalk access:** Further to the subject considered at the previous meeting of the Committee (Minute PA18/010) the Committee is now asked to consider further revisions to the access boardwalk. This follows a meeting with the MSDC Tree Officer in September 2018 and requests for changes to the landscaping. In addition the Tree Officer has requested an arboricultural method statement to be submitted, for which the Council's consultant PJC has quoted £600 + VAT and it is recommended that this is accepted. The revised drawings also include an artist's impression. It is now proposed that a meeting is arranged with resident of Marchants Close, to present the proposals, in advance of lodging a planning application. (REF: *PJC Arboricultural Method Statement quote – 11 October 2018; Landscape general Arrangement Plan vB ATTACHED; Landscape detailed planting vA ATTACHED; Landscape detail vA ATTACHED; Proposed landscape 3D sketch ATTACHED, all 11 October 2018*)
RECOMMENDATION:
 - (1) The Marchants Close Boardwalk landscape design is approved.**
 - (2) The quotation for the arboricultural method statement from PJC for £600+VAT is accepted.**
 - (3) Arrangements are made for a presentation to local residents.**
- 9. Hurst Meadows Management Plan:** A meeting took place 11 October 2018 between this Committee Chairman, Parish Office staff and three members of the Advisory Board, to establish an annual management plan. The Plan would cover the routine cutting and husbandry of the grass areas, hedgerows and trees. It is intended that this would be considered by the Advisory Board at its meeting 15 November 2018.