

Dear Councillor

There will be a meeting of the **FINANCE + GOVERNANCE Committee** to be held at 8.00 pm on Thursday 9 January 2020 in the Village Centre, Hurstpierpoint and you are summonsed to attend.

*Members of the public have a right and are invited to attend.*

**Andy Beams, CLERK TO THE COUNCIL**

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## AGENDA

**1. Apologies for absence and declarations of interest:** To receive and accept apologies for absence and to note any declarations of interest.

**2. Minutes of the meeting of Finance + General Purposes Committee of 5 December 2019:** To receive and adopt the minutes.

**3. Adjournment for questions from the public:** The committee is to consider whether to adjourn the meeting in accordance with clause 1(d) of Standing Orders, in order to receive questions from members of the public.

### 4. Financial matters:

**4.1 Payments and receipts:** The committee is asked to RESOLVE to approve:

(1) Revised payments of £ (to be brought to meeting) for month 9 (December 2019) (*Ref: Schedule attached*)

(2) to NOTE total receipts of £ (to be brought to meeting) for Month 9 (December 2019) (*Ref: Schedule attached*)

**RECOMMENDATION: The committee approves**

**(1) Revised payments of £ (to be brought to meeting) for month 9 (December 2019)**

**4.2 Financial monitoring:** The committee is asked to note the accounts records for Month 8 (November 2019), in accordance with the Financial Regulations of the council, as follows:

(1) Bank reconciliation and trial balance (*presented at the meeting*)

(2) Income and expenditure (Qtr 3 – Month 9) (*Inc/Exp Qtr 3 month 9 ATTACHED*)

**4.3 Deposits and investment:** The committee is asked to note that the council was holding the following funds on the dates shown:

Ref	Statement Date	Amount	Bank	Ref	Comment
8	31/12/2019		Unity Bank	'20365408	Current
1	30/11/2019	66,141.69	CCLA	'0663140001PC	Shares
7	31/03/2019	53,517.14	Nationwide	'90001826	Bond
9	31/03/2019	33,249.04	Nationwide	'90114712	Bond
10	09/05/2019	50,850.00	Cambridge + Counties	15011214	Deposit
11	19/11/2019	35,770.00	Cambridge + Counties	15012689	Deposit
	<b>TOTAL</b>	<b>£</b>			

### 5. Contracts and Leases:

**6. Parish Action Plan:** The Committee is asked to review the consolidated Parish Action Plan (*Ref: Parish Action Plan 2016 -21 Rev 8*)

**7. Financial Risk and Insurance:** (No report)

**8. Compliance with Financial Regulations:** (No report)

**9. Future Budget:** The Committee is asked to note 1 and 2 have been approved by Council (19 December 2019):

(1) Review of Charges: (*Ref: Confidential Briefing note (v2) 11December 2019*)

(2) Budget & Precept 2020/21 (v2): (*Ref: Confidential Briefing note 11 December 2019*)

(3) The draft budget 2020/21: (*Ref: Draft Budget 2020/21 (v2) -11 December 2019*)

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**10. Staff Matters:** (No report)

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Protocol for filming and recording at public meetings: The council has a protocol for public filming, recording and photography at its meetings, which is available on the council's website or on request at the Parish Office.

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