Traffic & Parking Working Group
NOTES of a meeting held at 1.30 pm Wednesday 9 July 2013 at the Village Centre, Hurstpierpoint.

Present:
John Wilkinson (Chairman) Rosemary Burns Barry Stokes
In attendance:
Gulu Sibanda (Principal Community Officer, Gatwick Diamond , WSCC)
Stephen Hoyles (CLERK to the COUNCIL)

1. Apologies for absence and declarations of interest: The following apologies for absence were received prior to the meeting: Geoff Copley. There were no declarations of interest in accordance with the Council's Code of Conduct.

2. Notes of the meeting of the Working Group 8 May 2013: The Notes were received and accepted.

3. Information received: The Group noted:
(a) Parking on Albourne Road: A letter dated 31 May 2013 and petition of 7 names was received by the Parish Office, citing parking congestion near the entrance to Mossy Mile. *(Ref: Ltr Mr M Elrick 31 May 2013 – Nuisance vehicles, Albourne Road; HP&SCPC ltr 5 June 2013)*
(b) Pitt Road, Hurstpierpoint: A letter dated 23 May 2013 has been received from a resident complaining about the parking congestion on this private road (part-owned by the Parish Council). It was agreed that a re-alignment of the kerbline could reduce road-width to inhibit parking. A RECOMMENDATION would be made to SERVICES Committee that a scheme be investigated. WSCC agreed to investigate possible funding as a 'community' project. *(Ref: Ltr Mrs Sear23 May 2013 –; HP&SCPC ltr 23 May 2013)*

RECOMMENDATION to Services Committee: Pitt Road, Hurstpierpoint: a scheme to realign the kerbline, to inhibit parking is to be investigated and a budget prepared.

4. High Street Improvements Scheme (HSIS) Hurstpierpoint: The Group noted that the detail design is continuing at the offices of the Stilwell Partnership. Requests have been made to the utilities for information regarding their apparatus and decisions have been made regarding the positioning of gullies and the crossfalls of road and footways surfaces. The Group noted the proposed extent of the 20mph zone. It was expected that final designs would be available at the next meeting of the Working Group. The matters of the 'pedestrian – friendly overrun' at Mansion House, and the retention of the cobbled surface at Mansion house, were discussed. Following discussion the following was agreed and would be reported to the Design Consultants:
a) the 'pedestrian – friendly overrun' should have a 50mm 'kerb' to discourage traffic entering the footway area.
b) a 'platform' should be introduced at the eastern end of the 20mph zone, to signify the entry to the zone.
Concern was raised about the large fee charged by WSCC Highways to vet the completed detail design, and WSCC agreed to investigate. *(Ref: High St Improvements Scheme - Preferred options Map – April 2013; High St Improvements Scheme - 20 mph zone Map – May 2013)*

5. On-street parking issues: The Group considered the briefing note 21 May 2013 from Geoff Copley and Barry Stokes with a view to making recommendations to the relevant Council committees for subsequent forwarding to the Highway Authority. Discussion took place on each item:

(a) Trinity Road: Proposed: extended and additional lay-bys; build-outs; DYL's (double yellow lines), to allow on-street parking but also permit 2-way traffic flow and adequate forward visibility. It was acknowledged that this was likely to be an expensive scheme, requiring the removal of grass verges and the resulting strengthening of underground utilities. The introduction of DYL's at the junction Trinity/Marchants would improve sightlines.

(b) Cuckfield Road: Proposed: speed repeater signs; 20mph zone; DYL's. It was noted that the costs would be relatively modest, but that more comprehensive engineering works were not justified. The matter of a new pedestrian crossing around the junction with Willow Way (southern junction) was discussed. It was noted that the criteria for a minimum level of pedestrian flow was very likely not to be met and a crossing could not be justified.

(c) Manor road: Proposed: Whilst the frustrations of residents were noted, it was felt that there were no practical measures available.

(d) Albourne Road: Proposed: YL (yellow line) restrictions including DYL's at the junctions with Western Road and Orchard Road; and alongside White Horse pub and the garage; strong enforcement. It was suggested that an early meeting with the owners of the businesses at the garage might be helpful to address some of the issues in the short term.

(e) Brighton Road: Proposed: widened carriageway to facilitate on-street parking and 2-way traffic flow. It was agreed that this was likely to be an expensive scheme, involving new carriageway and retaining wall.

(f) Other matters: Proposed : A 20 mph zone covering the built-up area of Hurstpierpoint. It was noted that Chichester had recently adopted this arrangement, and that there was an emerging change of culture towards lower speeds. This was therefore considered a realistic aspiration. Proposed: review off-street carparking. It was agreed that this would be investigated.

In further discussion, WSCC reported that currently just three TRO's (Traffic Regulation Orders) were permitted in each area (this being south Mid Sussex) per year. It was therefore suggested that small schemes were 'clustered' to forma single TRO. It was agreed that the following could form a TRO:

a) Trinity Road/Marchants Road junction - DYL's to inhibit parking on the junction.
b) Western Road/Albourne Road - DYL's to inhibit parking on the junction.
c) Orchard/Albourne Road - DYL's to inhibit parking on the junction.

With the agreement of the Parish Council WSCC would take this suggestions to the next meeting of the WSCC CLC 10 September 2013.

The remaining proposals would be highway schemes, requiring more investigation by WSCC for suitability and viability. WSCC agreed that they would take these to WSCC Highways for investigation.

(Ref: briefing note 21 May 2013 - Geoff Copley and Barry Stokes: On-street parking problems in Hurstpierpoint)

RECOMMENDATION to Planning & Environment Committee:
(1) The Parish Council proposes that the following TRO's are recommended to the WSCC County Local Committee:

a) Trinity Road/Marchants Road junction - DYL's to inhibit parking on the junction.
b) Western Road/Albourne Road - DYL's to inhibit parking on the junction.
c) Orchard/Albourne Road - DYL's to inhibit parking on the junction.

(2) The Parish Council requests that the following schemes are investigated by WSCC Highways to reduce traffic congestion in Hurstpierpoint:

(a) Trinity Road/Marchants Road : Proposed: extended and additional lay-bys; build-outs; DYL's (double yellow lines), to allow on-street parking but also permit 2-way traffic flow and adequate forward visibility.
(b) Cuckfield Road: Proposed: speed repeater signs; 20mph zone; DYL's. A new pedestrian crossing around the junction with Willow Way (southern junction) to be investigated.
(c) Brighton Road: Proposed: widened carriageway to facilitate on-street parking and 2-way traffic flow.
(d) Speed limit reduction: Proposed : A 20 mph zone covering the built-up area of Hurstpierpoint.

6. Date of next meeting: Proposed: 1.30pm Tuesday 10 September 2013

Members of the Working Group:

John Wilkinson (HP&SCPC Member)
Rosemary Burns (HP&SCPC Member)
Julia Shorrocks (HP&SCPC Member)
Geoff Copley (Co-opted)
Barry Stokes (Co-opted)

Cc: Members of Council; Gulu Sibanda (WSCC)